



Full Re-Opening 07th September 2020

Covid-19 Risk Assessment – Summary of Control Measures

Hazards/Risks	Control Measures
<p>1. Hazards associated with the spread of coronavirus (Covid-19) to all returning pupils and staff - <i>General principles to limit the potential risk of coronavirus transmission to staff and students.</i></p>	<ul style="list-style-type: none">• Implement and monitor Coronavirus (COVID-19) reopening plan for the school and boarding houses. Adopt a proportionate and staged response process to match the changing risk profile for virus threat locally and nationally.• Additional Government Guidance and preventative measures used to guide our risk approach to full re-opening and second wave lockdown include:• https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools• https://www.gov.uk/guidance/education-and-childcare-settings-new-national-restrictions-from-5-november-2020• https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#wraparound-provision-and-extra-curricular-activity• https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19• https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings• https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe• https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings• https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-



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[term-2020/transport-to-school-and-other-places-of-education-autumn-term-2020](#)

- <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>
- [Stay at home: guidance for households with possible coronavirus \(COVID-19\) infection](#)
- [Coronavirus \(COVID-19\): safeguarding in schools, colleges and other providers](#)
- <https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing-after-4-july>
- <https://www.gov.uk/government/publications/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person/guidance-for-contacts-of-people-with-possible-or-confirmed-coronavirus-covid-19-infection-who-do-not-live-with-the-person>
- <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings>
- <https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak#what-is-an-out-of-school-setting>
- [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/918924/Symptomatic children action list SCHOOLS FINAL 17-09.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/918924/Symptomatic_children_action_list_SCHOOLS_FINAL_17-09.pdf)
- <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- **Government advice is being regularly accessed, assessed, recorded and applied.**



- **Statutory notification and outbreak advice from the Local Health Protection Agency, which for our schools will be:**

Public Health England

*Avon Gloucestershire and Wiltshire Health Protection Team,
2 Rivergate, Temple Quay, Bristol, BS1 6EH*

Tel: 0300 303 8162

swhpt@phe.gov.uk

Additional local contact and advice from:

Clare Laker, BATHNES Public Health and Protective Services

Clare Laker Public_Health@BATHNES.GOV.UK.

Department for Education COVID-19 helpline - available to answer questions. Supporting schools, other educational establishments and children's social care.

Telephone 0800 046 8687 (Lines are open Monday to Friday from 8am to 6pm and weekends 10am to 4pm)

Prior Park College URN – SC008202.

Primary control measures to reduce risk of virus transmission include:

- Reinforcing a clear message on **good hand hygiene** and displaying appropriate hygiene messages/advice - “**catch it, bin it, kill it**” including presentations to pupils and communication to staff on the NHS/PHE guidance relating to the importance of **general hygiene and hand washing** to reduce the risk of transmission.
- Implement an enhanced hygiene and cleaning regime across the school for frequently touched surfaces/fittings, toilets/washrooms, and areas of high flow volumes, such as corridors and shared spaces.
- A deep-clean to all areas of the school ahead of re-opening and re-prioritising daily cleaning schedules to ensure that once term has started, so cleaning staff can concentrate on high risk areas and surfaces throughout the school day. Cleaning capacity will be increased utilising both existing staff and also increasing capacity with new cleaners.
- **It is expected that all members of staff take some personal responsibility for some aspects of general cleanliness and hygiene within their immediate work area.** Covid-Cleaning Stations will be provided in all classrooms and within general office areas. These will contain trigger-spray sanitising solution, hand sanitiser and cleaning roll for staff to use throughout the day. Cleaning stations will be replenished regularly.
- Cleaning checklists will be maintained to ensure all areas have been cleaned and sanitised ahead of and during the school day. Performance and effectiveness of the cleaning regime will be closely monitored.
- Additional hand sanitiser and fixed hand sanitising stations will be provided across the site: at the Mansion Reception, the Health centre Medical Centre, Boarding houses, Dining Halls and all main building entrances.



- Any student or member of staff who is living at home with someone who has COVID-19 must not attend school and should follow Government advice on self- isolation.
- Any student or member of staff who becomes symptomatic during the school day must leave site as soon as possible (see Hazard 5).
- Staff/pupils identified as clinically extremely vulnerable have been identified and will remain shielded away from school. Any member of staff in the clinically vulnerable group will be identified and risk assessed on a case by case basis.
- Procure weekly supplies and maintain a stock of all hygiene materials and cleaning products, sanitiser gel, gloves and face masks to ensure continuity of the cleaning regime.
- Teachers/SLT to communicate the key hygiene messages to pupils via induction, year group “bubble” assemblies and tutor groups.
- Where possible, students to keep socially distant from one another, especially those students outside their year group “bubble”.
- Where appropriate, one-way systems will be introduced to help minimise the risk of unintentional contact and mixing between students. The routes will monitored and reviewed for safety and effectiveness.
- Face coverings/face masks shall be worn by students and staff whenever they are outside of their classroom, house, office or normal work area and walking around the site. There will be no requirement for students to wear face coverings when they are within their year group bubbles, but they can if they wish. Similarly, staff are not required to wear face coverings when in their own work area/office, but may if they choose to.
- Parents to be notified of key Covid-Secure measures being implemented by the school and asked to follow Government/PHE guidance on family self-isolation and the Government’s stay at home message. Parents will be asked to advise the school of any action they take.
- Suitable safety and health advice signage is provided across the school to provide guidance on social distancing, hand hygiene and general Covid-Secure information to help reduce the risk of transmission.
- As much as possible, increased levels of natural ventilation will be enabled using openable windows and doors to provide as much through ventilation as possible within school buildings.
- Where necessary, hybrid remote/virtual teaching will take place for those students needing to self-isolating or restricted from attending school for face to face teaching.



	<ul style="list-style-type: none">During the period of national restrictions, students will be restricted from going off-site during the day to local shops at break/lunch times.
<p>2. Spread of coronavirus to parents, visitors and contractors– <i>Potential risk of coronavirus transmission.</i></p>	<ul style="list-style-type: none">Access to the school is controlled effectively and where possible, visits should be arranged by appointment. The number of visitors to the school is kept to a minimum. Parents stay in cars at drop off and pick up. Parents only go to reception desk if this is unavoidable. Deliveries drop and go at the main school reception -not signed for.All visitors and contractors with a specific, essential task report to the reception desk and are signed in and out when leaving by PPC staff. Records kept of all visits for tracking and tracing purposes. Social distancing and hand hygiene to be maintained at all times.All non-essential visits/deliveries have been suspended and essential visits/deliveries rescheduled to minimise any possible interaction with staff and pupils.Temporary cessation on the use of school reception for the receipt/delivery of staff personal post/parcels, in order to minimise the frequency of deliveries and the potential transmission risk to reception and maintenance staff (resident staff exempt).Sanitising gel and hygiene notices are provided.Visitors and contractors are escorted by appropriate member of staff, maintaining 2m social distancing.Acrylic safety screen installed at the main Mansion reception desk and Sports hall reception desk to reduce contact/transmission risk for staff.Reception staff to sign-in/sign out visitors and issue visitor passes. Returned lanyards to be retained for a minimum of 72 hours and then sanitised for reuse.Staff and pupils advised to:<ul style="list-style-type: none">- Frequently and effectively clean hands using soap and water or a hand sanitiser immediately when they:<ul style="list-style-type: none">➤ get home or come into work/school➤ blow their nose, sneeze or cough➤ before eating or handling food➤ when boarding or getting off transport- Cover mouth and nose with a tissue or sleeve (not hands) when coughing or sneezing and throw the tissue away straight away.Any commercial lettings involving the use of school facilities have been suspended for the duration of the November lockdown.



3. **Risk of contracting the Covid-19 virus from educational visits, fixtures, events, meetings or assemblies etc** - *Potential risk of coronavirus transmission between individuals within groups or between groups (internal or external)*

- All external fixtures, visits and trips etc will be cancelled and reviewed at October half term.
- There will be no whole-school assemblies, Masses or Wednesday Worship. Year group tutorials, assemblies and worship will take place within bubbles, alongside virtual assemblies and masses to avoid contact between different year groups.
- Face-to-face staff/departmental meetings can take place only where staff are able to maintain appropriate social distancing (2m or 1m+ control measures). Where possible meetings/discussions will continue to be facilitated on line using Teams.
- Competition fixtures between Prior Park College and other schools will not take place during the period of the second national lockdown, in accordance with Government guidance.
- The school will continue to work with external coaches and organisers to deliver routine curricular activities under the framework of controls in this risk assessment and based on in guidance from national governing bodies for team sports and Government guidance.
- Pupils undertaking sporting activities will be kept in consistent groups and all sports equipment will be either allocated for sole use to individual groups or thoroughly sanitised between each use by different groups.
- Established reciprocal teaching arrangements between schools, which form an essential part of the curriculum framework shall be carefully risk assessed to ensure that:
 - They can operate safely with no significant risks to staff, students and the general public
 - The event/activity plans must not conflict, but align with control measures in the main school re-opening risk assessment.
 - They must comply with the Government guidance and best practice guidance.
 - Any arrangement for reciprocal teaching arrangements between schools must align to ensure that control measures remain are consistent and undiminished for any student group or staff member. The level of control must be the same or higher.
- School gatherings, concerts, plays, parents evenings and open days etc will not take place during the second period of national lockdown. Performances will continue where it is safe to do so within the existing framework of controls.
- Admissions exams and interviews will continue within the existing framework of controls for the school, but wherever possible remotely.



4. **General Hazards associated with the spread of Covid-19 amongst all year group pupils and staff –**
Specific measures to reduce the risk of transmission within the school environment.

- Interaction between returning pupils will be limited by year group “bubbles” whilst inside school buildings to help avoid transmission between groups. The school vertical house structure will be suspended for the moment, with the exception of Baines and Brownlow houses which will be treated as a single bubble for operational reasons.
- A Year Group House structure will operate for all students and compliment “bubble” arrangements. There will be dedicated and supervised House Space for each year group bubble.
- Wherever students are outside of their classrooms or House spaces, students will wear a face covering. When students are within their year group ‘bubbles’, they will not be required to wear a face covering, though they if they wish. Students to bring a fresh face covering into school every day.
- To help students from unintentionally congregating outside their ‘bubbles’, there will be a series of one-way systems around the school site.
- To avoid the risk of cross-contamination on touch points, all keypads around the school site have been changed to proximity readers. Students will be individually issued with a programmed wristband fobs and staff will be issued with a new ID card and lanyard. Both card and fob will operate to door access system when presented.
- Students will use Personal Learning Devices (PLD’s) to remove the need for the transfer of textbooks, worksheets, and exercise books between home and school. PLDs will be issued to all students during their induction days in the first week of September.
- During Michaelmas Term, all written work must be submitted electronically and the school will not be accepting work on paper.
- Wherever possible, classroom desks will face the front and teachers will teach from the front of the class. Classroom layouts will be reviewed and adjusted to enable adequate social distancing between teachers and pupils during lessons.
- Resources, equipment and devices will not be shared by pupils.
- Staff will be advised on systems required for safe reopening of school, including hygiene and social distancing.
- Drop off and pick up are carefully structured in order to avoid unnecessary interaction between pupils:
 - **Drop-Off** – This remains at 08.00 – 08.30. Parents will be notified in advance of the revised Year Group House Structure and asked to drop their child near to the relevant House and asked to then drive away as normal.
 - **Pick-Up** – This remains at 16.30 (after period 6) or 17.45 (after activities) and there will be an early finish for all on



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a Friday at 16.30. At pick-up, parents drive to the Butts car park or close to the respective Year Group House and wait for their child to arrive. Students will leave their classroom or House using designated “safe” walkway routes and meet their parents for collection.

- When outdoors students will be encouraged to maintain social distancing and hygiene rules.
- Students will be told that they must not mix with students from other year groups at breaktimes or when outside at other times of the day.
- Members of staff in school shall practise social distancing – the staff room will remain available for accessing refreshments, but will not be used for congregating and limited to a maximum capacity of 10 staff at any one time.
- Staff do not come to school if showing any symptoms of the virus, or if they are living with someone who is showing symptoms
- Teachers and House Staff to ensure pupils wash their hands regularly during the school day using soap, and use sanitising gel as a backup to this regime.
- Teacher, HSM's, tutors and technicians to regularly clean all frequently used hard surfaces and touch-points in classrooms regularly during the school day using the cleaning products provided.
- Additional cleaning will be introduced for high traffic areas, touch points and toilets throughout the day.
- Parents advised that if their child is unwell, showing any symptoms, or anyone in their family is showing signs of COVID-19, they do not send them to school and isolate/test and inform the school. If we become aware of any student or adult in the school who becomes unwell with the symptoms of coronavirus, and subsequently receives a positive test result, we will contact PHE and co-operate fully with the requirements of the test and trace system, implementing any precautions necessary.
- Senior staff/HOD's to review the application of all primary control measures for their individual departments. A separate risk assessment may be required to cover specific departmental activities/functions/staff/students where additional measures or adaptations are needed to further reduce risk.
- Music, dance and drama will continue within school. Any activity involving requiring involving peripatetic staff will be separately risk-assessed and additional control measures implemented to reduce the potential risk of transmission of Covid-19 to staff and students.
- Visits from educational Psychologists will be postponed for the period of the second national lockdown.



	<ul style="list-style-type: none">• Normal school sporting activities will continue during the second lockdown for those sports able to follow guidance from national governing bodies who have developed recommended control measures under the principles of the Government's guidance on team sport.• Staff will continue to be able to use school sporting facilities within the existing framework of control measures. All staff can use the facilities during designated times throughout the normal school day, but use in the evenings and weekends will be restricted to resident staff only, to avoid non-resident staff making unnecessary journeys to school.
<p>5. General Hazards associated with the spread of Covid-19 between year group pupils and staff during co and extra-curricular activities – <i>Specific measures to reduce the risk of transmission within the school environment where there is the potential for year group bubbles might interact or mix.</i></p>	<ul style="list-style-type: none">• During the second wave lockdown, co/extra-curricular activities that form an essential part of the educational offering of the school (Saturday Active and Weekend Sport for day/boarding students) will continue, but these activities will be individually assessed to ensure that they can take place safely , within the wider framework of protective measures implemented by the school.• An enhanced programme of weekend activities will be implemented for boarding pupils to compensate for the restrictions on unnecessary journeys and social visits off-site.• Where year group bubbles mix for co-curricular activities these shall be done in a controlled way with small activity groups (under 20), be consistent each week and all students will need to sign-up for the activity session in advance.• Small year group bubbles can also mix for certain talks, tutor sessions and peer mentoring.• The following control measures will apply to all year group bubble mixing or interactions:• For indoor activities students must maintain social distancing of 1m plus. Where this cannot be achieved students shall wear face a face covering.• Staff shall maintain a social distancing from students of 2m and when this is not possible they must wear a face covering.• Students from different year group bubbles should not interact with each other for more than 15 minutes.• Students will not be permitted to take part in a mixed bubble co-curricular activity if they have not signed up in advance of the session
<p>6. Hazard associated with the possible transmission of coronavirus by a staff member/student becoming ill during school day. <i>– Potential risk of failing to quickly remove and isolate symptomatic individuals and the possible transmission of coronavirus within year group bubbles</i></p>	<ul style="list-style-type: none">• Student taken to and waits in isolation room. If a member of staff, they should leave the premises immediately.• Staff/Teacher to inform SMT member on site• Parents to be informed immediately to come and collect their child. The pupil will be taken by nursing staff to meet their parents who must remain in their car and call the school reception when they arrive on site.



	<ul style="list-style-type: none">• Cleaners informed to make sure area student/staff was in has a thorough deep clean and that area is not to be used again until the thorough clean has been completed.• Student is supervised in isolation room by the trained, qualified school nurse maintaining social distancing and wearing appropriate PPE.• Isolation rooms have been set up in the school's Health Centre and each Boarding House for any students/staff that develop coronavirus-like symptoms during the day.• Where whole boarding households are required to self-isolate, this shall be done in accordance with Government/PHE guidance and an isolation plan should be implemented to ensure that any potential risk of covid-19 transmission across to school year group bubbles is minimised and controlled.• Staff and pupils returning to school following any period of absence due self-enforced isolation shall meet with the school's lead nurse or departmental, co-ordinating manger on their return, before commencing work to ensure they have no symptoms of concern and to record the outcome of any covid test they've had.
<p>7. Staff members/pupils at greater risk – <i>Failure to implement suitable precautionary measures against Covid-19 for vulnerable groups.</i></p>	<ul style="list-style-type: none">• During the second wave of national restrictions, pupils whose doctors have confirmed they are still clinically extremely vulnerable (CEV) should not attend school. Prior Park College will continue to provide education to these students remotely.• Pupils who live with someone who is CEV, but who are not CEV themselves, will continue to attend school.• Staff with pre-existing medical conditions who have been notified by the NHS or GP as CEV should work from home and not come to work at the school. The risk to those staff members who are pregnant and are not classed as clinically extremely vulnerable will continue to be separately assessed with advice from their GP/Midwife and in line with existing Government guidance• All other staff shall continue to work for the school as normal, following current guidance and controls. However, where it is possible for staff to work effectively from home (and this is agreed), they should do so.• A separate risk assessment will be carried out by HOD/Departmental Manger for any member of staff returning to school who consider themselves to be in the clinically vulnerable category to ensure that existing control measures are adequate and that they can work safely.• Parents of pupils with underlying health issues advised to discuss arrangements with school staff.
<p>8. Travel to School – <i>Risk of staff and pupils contracting the virus through direct/ indirect transmission when travelling to/ from the school site.</i></p>	<ul style="list-style-type: none">• School transport will be operating in accordance with Government guidance.



	<ul style="list-style-type: none">• Day Students travelling to school on our minibuses and coaches will be required to wear face coverings.• All buses and coaches will be cleaned/sanitised before and after each journey.• Wherever possible, when using a school bus, students must sit in year groups and maintain social distance.• Wherever possible, students will board, sit and alight school vehicles in a set order to correspond with their designated collection and drop off points – (first on/last off).• Day students brought to school by their parents have been advised to avoid lift sharing outside of their year group 'bubbles'.• Students to sanitise hands when boarding and leaving school transport, using the sanitiser provided on board.• Ensure staff, pupils and parents/carers are aware of recommendations on transport to and from the school as outlined in "Coronavirus (Covid-19): Safer travel guidance for passengers"• Communicate revised travel plans to staff, pupils and parents/ carers notifying them of changes to the drop-off/pick-up times and arrangements for safe access to the school site.• Encourage parents/carers to consider appropriate modes of transport that minimise the Covid-19 risk of transmission to their families, school staff and the general public. Parents advised to walk or cycle where possible and practical.
<p>9. First Aid and Medical Support – <i>General risks associated with a failure to ensure staff/pupils are adequately protected in the provision of routine first aid.</i></p>	<ul style="list-style-type: none">• List of trained first aiders reviewed to ensure sufficient capacity amongst returning staff.• Good practice guidance will be followed for routine first aid provision in accordance with Government and Industry guidance.• Lead nurse to use medically appropriate PPE within isolation room and also best practice provision of routine first aid to ensure safety.• Student registers will be taken during the school day and consistent seating plans will be produced and maintained for all lessons to enable all direct contacts of anyone who is symptomatic or testing positive to be quickly identified and isolated.• Symptomatic boarders will continue to be identified and isolated within their boarding houses.• Where a boarding student is symptomatic, the school's nursing team will undertake an approved "Rapid-Test" for Covid-19 on site together with taking swabs for a confirmatory NHS laboratory test (analysed off site).



	<ul style="list-style-type: none">• Where the rapid test is negative, the boarder will continue to isolate within the boarding house until result of NHS test is available.• If rapid test is positive, the boarder and the household will be required to self-isolate.
<p>10. Fire Safety – <i>Additional risks relating to the fire safety of students and staff from implementing control measures for COVID-19.</i></p>	<ul style="list-style-type: none">• Testing/ inspecting all relevant fire safety equipment and systems before allowing staff and pupils back onto site.• Fire procedures and Fire risk Assessment adapted to take into account the need for social distancing, maintaining ‘Year Group Bubbles’ and fire safety actions necessary when evacuating (closing of all fire doors).• Social distancing to be observed at designated fire assembly points between all year groups, staff and self-isolating boarders. A roll call must be taken as normal and supervising staff must communicate with the lead fire coordinator on site.• Social distancing to be observed at the fire assembly point on the main bank, with designated muster points for individual year group bubbles and staff.• Staff advised and informed of revised procedures and actions.• Fire drill to be held in first week back to test procedures and fire drills will be practiced routinely with a night time and day time drill each term.
<p>11. General Facilities Management - <i>Compliance and safety risk by failure to complete adequate cleaning and checks prior to reopening the School</i></p>	<ul style="list-style-type: none">• Complete a visual inspection of the site to determine levels of cleanliness and identify any damage or other concerns that need to be remedied ahead of re-opening.• Carry out initial deep clean and sanitizing to all areas to be occupied by returning staff/pupils.• Check to confirm any required statutory inspections and compliance requirements are up to date.• Review the schools water quality risk assessment to ensure good water hygiene has been maintained over the lockdown period. Thoroughly flush/chlorinate all water systems and sample/test where necessary.
<p>12. Catering Services – <i>General hygiene, transmission and contact risks relating to the provision of a food catering service for all returning students and staff.</i></p>	<ul style="list-style-type: none">• Thomas Franks to follow Government guidance on relating to “Advice to food businesses on coronavirus.Covid-19”.• Thomas Franks to review and implement safety controls prior to the return of students and staff to include:<ul style="list-style-type: none">- A full deep clean and inspection of all food preparation facilities in the school kitchen, server and dining halls.- Ensure all catering staff receive suitable induction on the risks and preventative measures relating to Covid-19.



- Review and follow the current FSA guidance on personal hygiene and good hygiene practice in food preparation.
 - Review and adapt all HACCP assessments in relation to general food hygiene and Covid-19.
 - Catering staff to follow specific safety measures to protect staff and boarders, to include good hand hygiene, use of appropriate PPE, strict social distancing, enhanced cleaning and measures to reduce cross-contamination risks from Covid-19.
- School lunch times will be staggered, starting at 12.20 allowing 20 min intervals for year group bubbles. Teaching staff will eat with the student bubble that they are teaching during period 4 on the timetable, but lunch will be available to all other staff either at 12pm or 14.20.
 - The split lunch service has been modified to allow all year group bubbles and staff groups through the main servery during a lunchtime service. Grab and Go (takeaway) food will continue to be provided on the pasta bar to allow staff and students the choice to maintain separation and social distancing during meal times.
 - Staff will hand out cutlery to students to minimise the risk of transmission and to allow service times to be controlled.
 - One way systems will operate for both lunch options to reduce the risk of congestion and contact between year group bubbles.
 - Servery and dining hall to be configured to enable social distancing between boarders and catering staff, and arranged to minimise interactions.
 - Servery and dining hall will be cleaned and sanitised between services by catering staff.
 - Menus will be planned, published in advance and displayed at various locations along designated queuing routes to help speed up the service and reduce any risk of overlap between year group bubbles.
 - There will be no self-service option as all food will be served by catering staff. Automatic water serving machines will be used in place of existing water taps and acrylic screens will be installed at serving points to minimise the contact/transmission risk.
 - Students and staff will be asked to use their own water bottles at meal times and during the day.
 - Directional and safety signage will be displayed to indicate the one way systems in operation and general hygiene measures in operation.



	<ul style="list-style-type: none">• Staff and students will be reminded of the need to wash their hands thoroughly before and after eating/refreshments. Sanitiser will also be provided before entering the servery.• Staff to confirm to Assistant Bursar and caterers any new students/boarders/staff with a specific food allergy of intolerance.• Any student required to self-isolate will not be permitted to use the servery or dining hall for the duration. They will remain in their boarding house. Meals will be provided using a mix of house kitchens prepared meals and “hot-box” delivered food service from the main kitchen, to minimise any risk of transmission within their year group.
13. Safeguarding – <i>General risks associated with a lack of adequate pupil safeguarding procedures</i>	<ul style="list-style-type: none">• Staff follow normal school protocols regarding safeguarding of pupils. If staff have any concerns, they contact Simon Cane-Hardy (DSL) in the first instance.• Staff to remain alert to any safeguarding concerns following the extended period pupils have spent away from school.
14. Wellbeing – <i>Mental health and wellbeing risks associated with fear/anxiety related to a return to school following the extended period of closure and lockdown.</i>	<ul style="list-style-type: none">• Hold feedback and review conversations with staff to identify whether the re-opening control measures are effective and to understand any serious concerns staff may have about returning to the workplace.• Provide staff, students and parents/carers with details of the measures that the have been taken to minimise the risk of them contracting the virus at the school.• Identify any specific concerns that employees, pupils, and/or parents/ carers have (e.g. certain activities or areas of the site) and address these concerns where possible.• Make reasonable adjustments where possible to alleviate concerns on a case by case basis.